



1412 S. Beltline Road
Mesquite, Texas 75149
972-285-6895
Fax 972-285-7647
www.meadowoaksacademy.com

Parent Agreement

Please read and initial each item below.

Tuition and Fees Policies

- | | Initial |
|--|----------------|
| 1. I understand that tuition is due on Monday in advance. If my tuition becomes more than two weeks over due, I will un-enroll my child until tuition is current. | _____ |
| 2. I understand that a late fee is assessed each Tuesday at 9am if tuition fees remain unpaid. | _____ |
| 3. I understand there is no discount in tuition if the school is closed for holidays (a holiday list is included in my policy book), or bad weather days. | _____ |
| 4. I understand that if I pick up my child after 6pm, I must pay a late fee of \$5.00 per 15 minutes or part of a 15 minute period per child. This is payable immediately to the person who stays with my child since he or she is not on payroll after 6pm. | _____ |
| 5. I understand that my child must be enrolled for 12 consecutive months before receiving any vacation discount. After 12 consecutive months of enrollment, my child may take 2 weeks of vacation at half price. | _____ |
| 6. I understand there is no reduction in fees if my child is absent due to illness since the schools salaries and overhead costs remain the same, and are budgeted based on my child's enrollment space. | _____ |

General Policies

- | | |
|---|-------|
| 1. If I want my child to eat breakfast at school I will have him/her at school by 8:20am. Breakfast is over at 8:30am. I understand that due to staffing and scheduling restraints special breakfast or lunches can not be made. | _____ |
| 2. If I send food with my child I will send it wrapped so that it can be given to the teacher to be eaten by my child at the appropriate meal time. | _____ |
| 3. I understand that candy, gum, sodas, and chocolate milk are not allowed at school. | _____ |
| 4. I understand that children may not bring toys or other play objects from home, because these cause a variety of problems for my child, his/her teacher, and his/her friends. | _____ |
| 5. I understand that if my child has fever of 100.4 degrees or more I must pick him/her up immediately from school. Further, my child may not return to school for 24 hours after the fever has broken with no assistance from fever reducing medications such as Tylenol or Ibuprofen. | _____ |

6. I understand that if my child has two or more incidences of vomiting or diarrhea, I must pick him/her up immediately from school. Further, my child may not return for 24 hours after vomiting/diarrhea has stopped without the assistance of diarrhea controlling medications. _____

7. I understand that if I want my child to receive medications at school, I must sign the medicine sheet for each day, and that office personnel can not sign medicine in for me. I understand medications are only at 9am, 11am, and 3pm. I understand medications must be given in accordance with label directions, and medications must contain the original label and be in the original container. If medicine is prescribed for three times per day, we can give it only twice, at 9am and 3pm. _____

8. I agree to support the center in encouraging appropriate behavior in my child. I understand that if my child exhibits chronic disruptive behavior, he/she may be un-enrolled. _____

9. I understand that my child may be un-enrolled for any of the following:

- *non payment or excessive late payments of fees
- *not observing the rules of the center as outlined in the parent handbook
- *child has special needs which the center can not adequately meet with current staffing patterns
- *physical and/or verbal abuse of staff or children by myself or my child _____

10. I understand that my child's teacher is responsible for a group of children, he/she is not able to speak with me at length, because her attention must be on the children. I know I can always schedule a phone or office conference if I need to speak with my child's teacher at length. I agree not to take my child's teachers' attention from his/her group of children for more than a few seconds. _____

11. I agree to send my child to school in play clothing, and I understand that school clothes sometimes get stained from sand, paint, or food. I understand that Meadow Oaks is not responsible for stains on clothing. _____

12. I understand that Meadow Oaks Academy is not responsible for any lost or damaged clothing or objects my child may wear or bring to school. _____

13. I agree to send my child to school in **tennis shoes**. I understand that cowboy boots, sandals, flip flops, and open toed shoes are not allowed at school and agree not to let my child wear them. I understand that this is because of safety concerns on play equipment. As well as the fact that cowboy boots can cause injuries if a child is kicked with them. _____

14. I understand that if I choose to withdraw my child from school, I must give a two-week written notice. I will pay tuition until the written date. _____

15. I understand that if I leave the school with an outstanding balance on my account, my account will be sent to a third party collections agency for settlement. _____

16. If I have any problems with or concerns about my child's care, I will speak with the director promptly, to ensure high-quality care for my child. _____